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Meeting Minutes

STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE
UMASS Amherst
Amherst, MA
October 6, 2015 9:00 a.m.

Meeting called to order by the Chairman at 9:40 a.m. followed by roll call:

1. Roll Call

- | | | |
|--|---|--|
| a. Donald R. Torrico, Chairman
-Building Officials of Western Massachusetts Member, Lee | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| b. Michael Clancy, Vice Chairman
-Southeastern Building Official's Association, Hingham | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| c. Jeff Richards
-Massachusetts Building Commissioner's Association, Weymouth | <input type="checkbox"/> present | <input checked="" type="checkbox"/> absent |
| d. Bonnie Weeks
- Member At Large, Palmer | <input type="checkbox"/> present | <input checked="" type="checkbox"/> absent |
| e. Andrew Bobola
- Member At Large, Mattapoissett | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| f. Matthew Hakala
- Member At Large, Westford | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| g. Roger Fuller
- Massachusetts Municipal Association Representative | <input type="checkbox"/> present | <input checked="" type="checkbox"/> absent |
| h. Peter McLaughlin
- Member from Academia | <input type="checkbox"/> present | <input checked="" type="checkbox"/> absent |
| i. Bill Horrocks
- BBRS Representative | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |

Guest Present:

Kimberly Spencer, DPS

2. The minutes from the BOCC meeting on **September 2, 2015**, were reviewed by members present;
MOTION to approve these minutes was made by **Michael Clancy**, seconded by **Matthew Hakala**.

3. Application for Certification Packets

- a. None

4. Examination Approval Packets

- a. On a **MOTION** by Michael Clancy and seconded by Matthew Hakala it was **VOTED** to grant the request of **Michael Blackledge** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Blackledge meets the minimum qualifications set forth by the BBRs for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Bill Horrocks opposed.

- b. On a **MOTION** by Andy Bobola and seconded by Matthew Hakala it was voted to TABLE the request of **Arthur Boyle** (Town of Holbrook) for approval to take the required exams to become certified as a building code enforcement official. The vote did not carry.

On a **MOTION** by Bill Horrocks and seconded by Andy Bobola it was unanimously **VOTED** to DENY the request of **Arthur Boyle** (Town of Holbrook) for approval to take the required exams to become certified as a building code enforcement official. Mr. Boyle does not have the 5 years supervisory experience in building construction or design and is not qualified to be appointed to the position of local inspector. He does not meet the minimum qualifications set forth by the BBRs for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3.

- c. On a **MOTION** by Bill Horrocks and seconded by Matthew Hakala it was unanimously **VOTED** to grant the request of **Gerald Coughlin** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Coughlin meets the minimum qualifications set forth by the BBRs for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process .
- d. On a **MOTION** by Michael Clancy and seconded by Bill Horrocks it was unanimously **VOTED** to grant the request of **Donald Farrar** (Town of Shirley) for approval to take the required exams to become certified as a building code enforcement official. Mr. Farrar meets the minimum qualifications set forth by the BBRs for said position of inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. The Committee has accepted the Legal/Management exam completed through ICC dated October 19, 2007.
- e. On a **MOTION** by Bill Horrocks and seconded by Michael Clancy it was unanimously **VOTED** to grant the request of **Layne Floyd** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Floyd meets the minimum qualifications set forth by the BBRs for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- f. On a **MOTION** by Bill Horrocks and seconded by Michael Clancy it was unanimously **VOTED** to grant the request of **Peter Gaudreau** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Gaudreau meets the minimum qualifications set forth by the BBRs for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- g. On a **MOTION** by Bill Horrocks and seconded by Andy Bobola it was **VOTED** to DENY the request of **James Greene** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Greene does not have the 5 years supervisory experience in building construction or design. He does not meet the minimum qualifications set forth by the BBRs for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3. Matthew Hakala and don Torrico opposed.
- h. On a **MOTION** by Andy Bobola and seconded by Michael Clancy it was **VOTED** to grant the request of **Peter Lavelle** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Lavelle meets the minimum qualifications set forth by the BBRs for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Bill Horrocks opposed.
- i. On a **MOTION** by Michael Clancy and seconded by Matthew Hakala it was unanimously **VOTED** to TABLE the request of **Brian Macey** (No Affiliation) for approval to take the required exams to become certified as a building

code enforcement official. The Committee is requesting additional information on supervisory experience with Macey Construction.

- j. On a **MOTION** by Michael Clancy and seconded by Matthew Hakala it was unanimously **VOTED** to grant the request of **Steven O'Connor** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. O'Connor meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- k. On a **MOTION** by Bill Horrocks and seconded by Michael Clancy it was unanimously **VOTED** to grant the request of **Kevin Pickering** (Town of Belmont) for approval to take the required exams to become certified as a building code enforcement official. Mr. Pickering meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- l. On a **MOTION** by Bill Horrocks and seconded by Andy Bobola it was unanimously **VOTED** to DENY the request of David Rindo (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Rindo does not have the 5 years supervisory experience or required education. He does not meet the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3.
- m. On a **MOTION** by Bill Horrocks and seconded by Michael Clancy it was unanimously **VOTED** to grant the request of **Peter Scouras** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Scouras meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- n. On a **MOTION** by Andy Bobola and seconded by Michael Clancy it was unanimously **VOTED** to TABLE the request of **Wayne Trindall** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee is requesting additional information on supervisory experience defined by MGL c 143 § 3.
- o. On a **MOTION** by Michael Clancy and seconded by Andy Bobola it was unanimously **VOTED** to TABLE the request of **Thomas Williams** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee is requesting additional information on supervisory experience defined by MGL c 143 § 3.

5. New Employee Report Form Packets

- a. On a **MOTION** by Mathew Hakala and seconded by Michael Clancy it was **VOTED** to acknowledge the *New Employee Report Form* of **David Betts** newly appointed to the position of **Local Inspector** on June 8, 2015 for the Town of Middleborough. *NERF signed by Town Manager.* Bill Horrocks opposed
- b. On a **MOTION** by Michael Clancy and seconded by Andy Bobola it was unanimously **VOTED** to DENY the *New Employee Report Form* of **Arthur Boyle** appointed to the position of **Local Inspector** for the Town of Holbrook. Mr. Boyle's qualifications to proceed with the exam process were denied. *NERF signed by Chairman.*
- c. On a **MOTION** by Andy Bobola and seconded by Matthew Hakala it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Christopher Canney** newly appointed to the position of **Local Inspector** on June 29, 2015 for the Town of Framingham. *NERF signed by Town Manger who also appoints Police and Fire Chiefs.*
- d. On a **MOTION** by Michael Clancy and seconded by Matthew Hakala it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Michael LaVecchia** appointed to the position of **Local Inspector** on August 5, 2015 for the Town Belmont. *NERF signed by Chairman.*
- e. On a **MOTION** by Andy Bobola and seconded by Michael Clancy it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Carissa Lisee** newly appointed to the position of **Building Commissioner** on August 24, 2015 for the Town of Granby. *NERF signed by Chairman.*
- f. On a **MOTION** by Michael Clancy and seconded by Matthew Hakala it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **William McDonough** newly appointed to the position of **Local Inspector** on July 1, 2015 for the Town of Rehoboth. *NERF signed by the Chairman.*

- g. On a **MOTION** by Michael Clancy and seconded by Matthew Hakala it was **VOTED** to acknowledge the *New Employee Report Form* of **Richard Monahan** newly appointed to the position of **Local Inspector** on July 21, 2015 for the Town of Randolph. *NERF signed by Town Manager.* Bill Horrocks opposed.
- h. On a **MOTION** by Andy Bobola and seconded by Michael Clancy it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Kevin Pickering** newly appointed to the position of **Local Inspector** for the Town of Belmont. Appointed, September 28, 2015, not yet certified as a local inspector. Twelve month grace period will expire September 30, 2016. *NERF signed by Chairman.*
- i. On a **MOTION** by Michael Clancy and seconded by Matthew Hakala it was **VOTED** to acknowledge the *New Employee Report Form* of **Patrick Sands** newly appointed to the position of **Local Inspector** for the Town of Concord. Appointed, September 1, 2015, not yet certified as a local inspector. Twelve month grace period expires September 30, 2016. *NERF signed by the Town Manager.* Bill Horrocks opposed
- j. On a **MOTION** by Bill Horrocks and seconded by Michael Clancy it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **John Santos** appointed to the position of **Inspector of Buildings** on May 4, 2015 for the Town of Rehoboth. *NERF signed Chairman.*
- k. On a **MOTION** by Matthew Hakala and seconded by Michael Clancy it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Jerry Wiener** newly appointed to the position of **Local Inspector** on September 15, 2015 for the Town of Chilmark. *NERF signed by Chairman.*

6. Extension Requests to be Certified Packets

- a. On a **MOTION** by Michael Clancy and seconded by Bill Horrocks it was unanimously **VOTED** to grant the request of **Paul Campbell (City of Springfield)** for a first extension of time to become certified a local inspector. Said extension shall expire March 31, 2016.

7. Hearings

None.

8. New Business / Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

- a. For informational purposes; there are currently 703 certified building inspectors, 271 local and 432 inspector of buildings.
- b. Dates for 2016 BOCC meetings accepted.

9. Review Application for Continuing Education

- a. The continuing education submitted was reviewed by members present; **MOTION** to approve was made by **Michael Clancy** and seconded by **Matthew Hakala**. **MOTION** passed by unanimous vote.

(*) Courses previously approved

Name	Date	Course Description	CEU's	Cat	Course Number
MBCIA	8/27/2015	IRC Manual J Existing Buildings with Tom Riley	2.0	1	MB-0815
NEBOEA UMASS	10/5- 7/2015	49 th Annual Conference			C-2623- 2625
	10/5/2015	Applying the Accessibility Requirements of 521 CRM (MA Architectural Board)	1.5	1	C-2623a
		Hoarding Hazards – What Can a Building Official do about them?	1.5	2	C-2623b
		Part 1 – Hot Spots: Fireplace Inspections mad easier	1.5	1	C-2623c
		2012 Code Compliant Wood Framed Const. Mis-Installed Connectors	1.5	1	C-2623d
		Hazards on the Job Site – an OSHA Update	1.5	1	C-2623e

		Framing and Installation of Engineered Wood Products	1.5	1	C-2623f
		Code Official Liability	1.5	1	C-2623g
		Part 2 – Hot Spots: Fireplace Inspections Made Easier	1.5	1	C-2623h
		IECC Codes Review	1.5	1	C-2623i
		Review of the Changes to the 2014 NEC from Rear Forward, Part 1	0		C-2623j
		Inclined Pile Footing Technology – for Deck Construction	1.5	1	C-2623k
		NEC Requirements for Standby Power Systems	1.5	1	C-2623l
		Soils and Foundations	1.5	1	C-2623m
		Residential Energy Code: Envelope and Building Science	1.5	1	C-2623n
		Installing CSST to meet 2012 248 CMR	0		C-2623o
		Constructing Exterior Walls	1.5	1	C-2623p
	10/6/2015	Significant Changes to the ICC/ANSI A117.1 Accessibility Standard 2009 Edition	1.5	1	C-2624a
		Disaster-resistant Wood Frame Construction – Designing to Resist Wind, Seismic and Snow Loads	1.5	1	C-2624b
		Fire Stopping – Plan Examiners and Inspectors	1.5	1	C-2624c
		IBC Fire Resistant Construction	1.5	1	C-2624d
		Shakes & Shingles: Grading, Roofs & Wall Installation RE: IRC & IBC	1.5	1	C-2624e
		Continuous Insulation: code Compliance and the NFPA 285 in Commercial Wall Assemblies	1.5	1	C-2624f
		ICC Code Compliant Concrete Construction	1.5	1	C-2624g
		Geothermal HVAC Application & Maintenance	1.5	1	C-2624h
		Moisture 1: Moisture Management in Commercial Building Enclosures	1.5	1	C-2624i
		Masonry Fireplace Design and Construction	1.5	1	C-2624j
		Framing and Installation of Engineered Wood Products	1.5	1	C-2624k
		ICC Code Compliant Concrete Construction	1.5	1	C-2624l
		Guards and Accessibility – Deck Railing Codes and Enforcement	1.5	1	C-2624m
		Review of the Changes to the 2014 NEC from Rear Forward, Part 2	0		C-2624n
		Roofing Code for Solar Installations	1.5	1	C-2624o
		Continuous Insulation: code Compliance and the NFPA 285 in Commercial Wall Assemblies	1.5	1	C-2624p
		Residential Decks	1.5	1	C-2624q
		Air, Water and Moisture Management in Light Commercial Building Envelopes	1.5	1	C-2624r
	10/7/2015	Existing Building Rehabilitation AHJ Strategies for Navigating the IEBC	3.0	1	C-2625A
		Understanding the difference Between Residential Sprinkler System Types (NFPA 13 vs. 13R vs. 13D)	1.5	1	C-2625b
		IBC Fire Resistant Construction	1.5	1	C-2625c
		Law & Order of Building Code Enforcement-Role of Building Safety Official	1.5	1	C-2625d
		Inspecting Solar Photovoltaic Systems 2014 NEC Article 705, 690 and 240	1.5	1	C-2625e
		Basic Connector Training 101	1.5	1	C-2625f
		Reroofing Requirements for Commercial Buildings	1.5	1	C-2625g
		Venting High Efficiency Heating Equipment	1.5	1	C-2625h
		Inspecting Solar Photovoltaic Systems 2014 NEC Article 705, 690 and 240	3.0	1	C-2625i
		Residential Sprinklers: Plan Review Strategies for Building Officials	1.5	1	C-2625j
		Reroofing Requirements for Commercial Buildings	1.5	1	C-2625k

		Venting High Efficiency Heating Equipment	1.5	1	C-2625l
		Law & Order of Building code Enforcement Role of Building Safety Official	1.5	1	C-2625m
		Review of the Changes to the 2014 NEC from the Rear Forward, Part 3	0		C-2625n
Thomas Hopkins, AAB	4/15/2015	521 CMR Framingham Town Hall	3.0	1	C-1381*
Thomas Hopkins, AAB	5/18/2015	521 CMR Beach/Playground Access	3.5	1	C-2626
Matthias Mulvey	7/29/2015	MMC Webinar: NIST Resilience Initiatives open forum discussion to convene a diverse body of stakeholders	0		
	6/28/2015	Webinar: Overview of the 2015 IECC Section R406 and RESNET/HERS offered by ICC	1.0	1	IC-240*
	6/25/2015	Webinar: Introduction to Project 17: Development of Next-Generation Seismic Design Maps offered by NIBS	1.0	1	C-2468*
	5/29/2015	Webinar: The Cold Hard Facts About ICE Dams on Roofs	1.0	1	C-2468*
	3/10/2015	Members of the national Institute of Building Sciences Council on Finance, Insurance and Real Estate will discuss the recent report, <i>Financing Small Commercial Building Energy Performance Upgrades: Challenges and Opportunities</i>	0		
	5/12/2015	WEB Significant Changes in ICC 500-2014 and FEMA P-361	1.0	1	IC-239*
	5/5/2015	Training on Fall Protection in Residential Construction	2.0	1	C-2580*
	3/12/2015	Webinar: How to get your HVAC System ready for summer	1.0	1	C-2468*
and Gary Halvorsen	3/18/2015	Webinar: Energy Savings and Microbials in Today's Buildings	1.0	1	C-2468*
	9/15/2015	WEB Seismic Design of Diaphragms			
District 11	8/26/2015	Building and Zoning	1.0	1	D11-0815
	9/8/2015	Residential Deck Construction	1.0	2	D11b-0915
Sam Joslin Scott Vandewalle Peter Binette	8/31-9/3-15	Residential Coastal Construction - FEMA	10.0	1	C-1225*
James Taylor	9/9/2015	Understanding Residential HVAC Equipment Sizing CT	3.0	1	C-2627
John Wilson	9/13/2015	Deck Building 101 – Beginner's Course Simpson O/L	1.0	1	C-2546*
	8/25/2015	Deck Building 102 – Advanced Course Simpson O/L	1.0	1	C-2545*
	8/25/2015	Introduction to Fasteners Simpson O/L	1.0	1	C-2628
	8/13/2015	Truss Lesson 4: Truss Manufacturing Installation Simpson O/L	1.0	1	C-2629
Jon Thompson	9/16/2015	Deed and Mortgage Searches - part of his responsibilities as the Zoning Enforcement Officer to determine ownership of abandoned properties.	2.0	1	C-2630
David Johnson	9/16/2015	Northeast Wood Solutions Fair	6.0	1	C-2631
Socrates Sirafos	8/2/2015	12 Hours CSL CEU offered by Construction Supervisor Institute	10.0	1	C-2233*
Jon Metivier	9/16/2015	MA – the Changing Residential Energy Code – Moving from 2009 IECC to 2012 IECC	2.0	1	C-2464*
District 12	8/26/2015	Swimming Pools	2.0	1	D12-0815
Giovanni Cardarelli	9/22/2015	GreenCE Maintain Good Indoor Air Quality through the use of Mold Resistant Wood	1.0	1	C-2528*
	9/22/2015	GreenCE Southern Yellow Pine: Sustainability and Applications	1.0	1	C-2528*

	9/23/2015	GreenCE New Micronized Technology for Pressure Treated Wood	1.0	1	C-2528*
	9/23/2015	GreenCE Energy Efficiency and HVAC System Design	1.0	1	C-2528*
	9/23/2015	GreenCe Colloidal Silica: New Technology for Better Concrete	1.0	1	C-2528*
Okafor, Michael	5/19/2015	FEMA P-767, Earthquake Mitigation for hospitals	7.0	1	C-2414*
Gene Novak	9/28/2015	Crowd Manager Training Program	1.5	1	C-2265*
MEMA	10/2015	HURRIPLAN Resilient Building Design for Coastal Communities	10.0	1	C-2622
District 13	9/29/2015	HIC Program – Building Permits & Documents	2.5	1	D13-0915
Mike Perkins	9/29/2015	CSG – MA Residential Energy Code – Envelope and Building Science	3.0	1	C-2487*
District 6	4/29/2015	Fire Alarms & 780 CMR w/ David LeBlanc	3.0	1	D6-0415
	9/30/2015	NFPA -80	2.0	1	D6-0915
District 1	7/23/2015	Mfg Bldg / Cell Tower Modifications MGL 148	3.0	1	D1-0715
	9/30/2015	780 CMR Ch 3 & 4 Use Groups / Ch 8 Int Finishes	3.0	1	D1-0915
District 12	9/30/2015	HIC as it Pertains to Building Permit Applications	2.0	1	D12-0915

Next meeting scheduled for **November 4, 2015, Sturbridge Public Safety Building, Sturbridge, MA**